

<h1>INVESTMENT CODE</h1> <h2>APPROVAL APPLICATION FORM</h2> <h3>Business expansion project</h3> <p><i>The completed form must be sent in 07 copies to the Managing Director of API-ZF</i></p>	For Investment and Free Zone Promotion Agency (API-ZF) use
	Receipt N° <input style="width: 100%;" type="text"/>
	Registration N° <input style="width: 100%;" type="text"/>
	Date of submission <input style="width: 100%;" type="text"/>

If there is insufficient space on the form to provide the required information, please attach additional sheets containing the information in the prescribed format.

A	<u>PRESENTATION OF THE EXISTING COMPANY</u>
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A.1	Name or Legal Name:
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A.2	Head office address: *Place :City/.....Prefecture *Tel.: / *Fax: *E-mail:
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A.3	Factory address (if different from Head office address): Place :City/.....Prefecture *Tel.: / *Fax: *E-mail:
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A.4	Registration number in the Trade and Personal Property Credit Register. _____ Tax identification number (TIN): _____ National Social security number: _____ <i>N.B. Please attach a copy of the company's articles of association, the economic operator card, the tax release and the valid ITLS certificate.</i>
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B	<u>EXISTING ACTIVITIES</u>
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B.1	<u>Nature of existing activities:</u> <i>brief description (please use additional sheets as needed)</i> _____ _____ _____ _____ _____ _____ _____ _____ _____ _____
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B.2	<p><u>Annual production capacity:</u></p> <hr/> <hr/> <hr/>
B.3	<p><u>Purchase price of fixed assets:</u></p> <hr/> <hr/>
B.4	<p><u>Number of permanent jobs:</u> _____</p>
<p>C <u>Extension project</u></p>	
C.1	<p><u>Nature of the extension project:</u> Describe the type of activity, the manufacturing or production process, the business rationale for the project and the markets (use additional sheets if necessary)</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
C.2	<p><u>Additional annual production capacity:</u></p> <hr/> <hr/>
<p>D <u>Planned investment for the extension project</u></p>	
D.1	<p><u>Proposed investment amount:</u> _____ CFA F</p> <p>Does it lead to an increase of at least 25% in production capacity in volume terms over a period of 5 years or less? Yes No</p> <p style="text-align: center;"> <input type="checkbox"/> <input type="checkbox"/> </p>

<u>TECHNICAL EQUIPMENT AND MATERIAL ACQUIRED AS PART OF THE EXTENSION</u>					
	Name/Type	Value (in CFA F)	State (New or used)	Country of origin	
	1				
	2				
	3				
	4				
	5				
	6				
	7				
	8				
	9				
	10				
D.2	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				
	TOTAL				
<i>NB : Please provide an exhaustive list of technical equipment and materials</i>					
E	<u>INVESTMENT PROGRAM</u>				
E.1	<u>Project start date</u>(months/year): _____				
E.2	<u>Investment schedule</u>				
	Nature of investments	Amount (CFA F)	Year 1	Year 2	Year 3
	Start-up cost				
	Land, construction and development				
	Technical equipment and materials				
	Rolling stock				
	Office equipment and furniture				
	Others (please specify)				
	Total				

E.3 Expected date of completion of the extension (month): _____

F HOW THE PROJECT WILL BE FUNDED (CFA F):

- Capital :
- Other partners' contribution :
- Domestic loans :
- Foreign loans :
- Suppliers' credit (please specify) :
- Other sources (please specify) :

N.B: TOTAL FUNDING = TOTAL INVESTMENT

G PERMANENT JOBS TO BE CREATED BY THE EXTENSION PROJECT :

Position	Year 1		Year 2		Year 3	
	Nationals	Expatriates	Nationals	Expatriates	Nationals	Expatriates
General management						
Executives						
Supervisors						
Office workers						
Skilled workers						
Semi-skilled workers						
Unskilled workers						
Other agents						
TOTAL						

H COMPANY'S PREFERRED OPTION OF THE TWO TYPES OF INVESTMENT TAX CREDIT:

As part of our investment programme, we are opting for **the non-refundable tax credit carry forward proportional to the:**

- Amount of investment
- Number of jobs created

I **FORECAST PROFITABILITY OF THE COMPANY**

Heading	Year 1	Year 2	Year 3
Turnover			
Cost of raw materials			
Other purchases			
Transport and travel			
External services A and B			
Other expenses (Taxes)			
Total intermediate consumption			
Value Added			
Personnel expenses			
Financial expenses			
Depreciation and amortization			
Operating income			

J **IMPACT ON THE ENVIRONMENT**

The completion of an environmental impact assessment of the project activities is mandatory for all industrial companies and some service companies

- Please provide a copy of the Environmental Compliance Certificate, if the Environmental Impact Assessment has been carried out;

- Failing that, take up the commitment that this study will be carried out as soon as possible.

K **NATURE AND TYPE OF ASSISTANCE AND FACILITATION REQUESTED BY THE COMPANY:**

- | | | | |
|--------------------|--------------------------|--|--------------------------|
| * Industrial land | <input type="checkbox"/> | * Granting visas and employment permit | <input type="checkbox"/> |
| * Farm land | <input type="checkbox"/> | * Building permits | <input type="checkbox"/> |
| * Access to energy | <input type="checkbox"/> | * Access to telecoms | <input type="checkbox"/> |
| * Access to water | <input type="checkbox"/> | * Work permits | <input type="checkbox"/> |

Others (please specify) : _____

L **PREFERRED METHOD OF DISPUTE RESOLUTION, AND JUSTIFICATION OF ITS APPLICABILITY:**

Please specify the desired method of dispute settlement, in accordance with Article 7 of the Investment Code:

- Amicable settlement between the parties:
- Competent national jurisdictions:
- Competent community jurisdictions:
- Arbitration agreed by the parties:
 - * Arbitration provided for by the Togolese Court of Arbitration (CATO).....
 - * Arbitration provided for by the arbitration regulation of the Community Court of Justice and arbitration of the Organisation for the harmonisation of Business Law in Africa (CCJA of OHADA)
 - * Arbitration provided for by the Uniform Act on Arbitration Law of OHADA
 - * Arbitration by the International Centre for Settlement of Investment Disputes (ICISD)
 - * Any other arbitration procedure of their choice as expressly provided for

L **DECLARATION AND COMMITMENT**

We hereby certify that the information, figures and documents provided are true and accurate and that the estimates presented in this application have been made with all due care and attention to bring them as close as possible to reality.

We affirm that we have taken cognizance of the provisions of Law No. 2019-005 of 17 June 2019 on the Investment Code in the Togolese Republic.

We undertake to uphold our declarations and commitments contained in this file and to provide in the future any additional information or clarifications that the Agency may request from us.

Done in Date:

M

Contact Person *(Natural person)* :

Name : _____

Address : _____

Tel : _____

Fax : _____

E-mail: _____

Legal Representative:

Name _____

Date and signature :